

Village of Oriskany Falls Pride in the Community Farmers Market Vendor Handbook

Welcome to the Pride in the Community Farmers Market

Location: Douglass Park, Main Street

Mondays • May 3rd – September 27th • 2:00–7:00 p.m.

Vendor Fees

Standard Vendor Full Season (\$50)

Standard Vendor Half Season \$30.00

Vendor Requiring Electricity Full Season (\$75)

Vendor Requiring Electricity Half Season \$40.00

Prepared Food Vendor Full Season (\$75)

Prepared Food Vendor Half Season \$40.00

Daily Fee \$20

What You Must Submit

Completed application, payment, signed Hold Harmless Agreement, and if selling food, proof of liability insurance and current Health Department permit.

Setup

Arrive after 12:30 p.m. All vehicles must be removed from the market area by 1:45 p.m.

There will be a designated vendor parking zone. No driving on park grounds.

Market Hours

Vendors are expected to remain open from 2:00 p.m. until 7:00 p.m.

Booth Rules

Keep your booth clean, it is recommended to clearly display prices, secure tents with weights, and dispose of all trash before leaving.

Electricity

Available only to vendors paying the electric fee. Outdoor-rated extension cords are required.

Food Vendors

Must comply with all Oneida County Health Department and New York State Agriculture & Markets requirements.

Conduct

Treat customers respectfully. No aggressive sales, smoking/vaping in vendor areas, or unsafe practices.

Weather

The market operates rain or shine unless cancelled by the Village.

Hold Harmless

Participation is at the vendor's own risk. Vendors are responsible for their products, equipment, employees, and customers visiting their booth.

Vendor Checklist

- ☐ Submit application
- ☐ Pay fee
- ☐ Sign Hold Harmless Agreement
- ☐ Provide insurance (food vendors)
- ☐ Provide health permit (food vendors)
- ☐ New York State Certificate of Authority (if applicable)
- ☐ Bring tables, tent, weights, extension cords (if applicable)
- ☐ Clean your area before leaving